

Selectboard Meeting Minutes

Monday January 27th 2025

5:00 p.m.

Present: Eric Pope, Chair of the Board, Larry Labor, Bruce Remick & TammyLee Morin, Clerk to the Board.

Others Present: N/A

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1. Call the meeting to order.

A motion was made and seconded to call the meeting to order at 5:00 p.m.

2. Review and approve minutes of January 13th 2025 as written.

A motion was made and seconded to approve the minutes of January 13th 2025 as written.

3. Make any changes/additions to the draft agenda as needed.

- a. Eric Finalized the Community House bid invitation and bid form documents. Final details were discussed, and Eric intends to send an invitation to bid this week to 7 contractors.

A motion was made and seconded to have the time frame as follows.

2/10 @ 9am – Pre-Bid building/site walk through (not mandatory) which Eric and Bruce will host.

2/17 @5pm – Question period ends, questions shall be submitted via email.

2/24 @5pm – (at latest) – All answers sent out via email to all potential bidders

3/10 @5pm – (deadline) Bids due via email or dropped off at the Town office.

10/01/2025 – Project completed date.

Eric also notified Robert Langlands of the Selectboard's acceptance of his painting estimate. Eric told him there was a possibility of the painting being held off until spring of 2026, pending the structural and site work. Mr. Langlands had no problem with the delay and expects to still honor his estimate and was also interested in bidding on the structural work.

- b. FEMA- Bridge 20 (Blake Farm Road) Eric signed off on the project emergency costs (\$28,733.34). Eric is planning to discuss the Bridge with Jason Sevigny (VTrans – District 9 Project Manager) to help determine next steps.
- c. Bruce spoke with Troy Dare about the Dry Hydrant at the fishing access that is (likely) not functional. There is a \$10,000.00 grant available for replacement, with a 25% match. A motion was made and seconded for Bruce to submit an application.

- d. Bruce received a proposal for 2 outdoor Pickleball courts and a full-length basketball court for the school property in the amount of \$163,541.00. After some discussion Bruce was asked to get an additional quote without the basketball court. A motion was made and seconded to table until a new proposal is received.
- e. Larry was contacted by Beth Brookes from NFI Turning Points – they are having issues with the security system and the front door. Larry will contact Total Security to see if he can get things resolved.
- f. Larry also called Nadeau’s regarding continued drainage issues in the kitchen sink after Nadeau’s replaced the grease trap. Larry and the school will coordinate a site visit with Nadeau’s to get things assessed and fixed.
- e. The Tax Map Maintenance annual contract from CAI Technologies was reviewed, approved and signed for the FY 2025-2026 year in the amount of \$2,100.00 up \$300.00 from last year.

4. Let any guests speak.

N/A

5. Tabled from last meeting of January 13th 2025 #5 MERP Grant.

Summit Crest Consultants submitted a proposal to assist in the management of the \$222,301 MERP Grant. The Selectboard has decided to not hire Summit Crest.

Eric will send an RFP to CX associates.

6. Uniform Municipal Excess Weight Permits to review, approve and sign for:

Dead River Company dba Bourne’s Energy – **Approved and signed.**

Newport Sand & Gravel Co./Carroll Concrete Co., Inc. – **Approved and signed.**

RG Gosselin, Inc. = **Approved and signed.**

Gosselin Water Wells, Inc. – **Approved and signed.**

7. Budget Discussion.

After some discussion and reviewing of certain accounts there was a motion made and seconded to table the Budget to a meeting set for Monday February 3rd to discuss and finalize the FY 2025–2026 budget.

Tammy will warn this meeting ASAP.

8. Other Business.

N/A

9. Orders #24050 to review approve and sign for payment in the amounts of \$7,331.86 for Payroll and \$18,185.07 for Accounts payable.

A motion was made and seconded to approve and sign orders #24050 in the amounts shown above for payment.

10. Adjourn the meeting.

A motion was made and seconded to adjourn the meeting at 7:05 p.m.